



CITY OF DURHAM | DURHAM COUNTY
NORTH CAROLINA



Date: August 1 , 2011

To: Thomas J. Bonfield, City Manager
Through: Keith Chadwell, Deputy City Manager
From: Steven L. Medlin, AICP, City-County Planning Director
Subject: Proposed FY 12 Planning Department Work Program

The Interlocal Cooperation Agreement between the City and County for merged planning functions charges the Planning Director with preparing and submitting to the Planning Commission and City and County Managers a work program and annual budget. Attached please find the proposed FY12 Planning Department Work Program. More correctly, the attached is a list of the various process and projects that the Department will work on over the coming fiscal year. They can be categorized as one of three types:

- Ongoing projects and processes that reflect legal requirements to respond to proposed site plans, zoning map changes, use permits, certificates of appropriateness, zoning enforcement actions, etc.
- Ongoing projects and processes that relate to City and County policies for providing timely public information, support for boards and commissions, and Department management, etc
- Projects and process that are somewhat discretionary, reflecting City and County desire to engage in long range planning activities, such as the Comprehensive Plan update, land use plan updates for small areas such as Fayetteville Street and Ninth Street, the urban open space plan, and various Unified Development Ordinance text amendments.

The Department is currently working on other key pieces of information that will complete the work program: projections of case load, projections of staff time committed to each activity, and reasonable project deadlines. On June 14, 2011, the Durham Planning Commission voted unanimously to recommend approval of the Planning Department Work Program.

Attachments

Proposed Work Program, FY12, Part A, Programs
Proposed Work Program, FY12, Part B, Programs and Descriptions
Proposed Work Program, FY12, Part C, Future Programs